(Assume parent/learner sending email)

Dear Head teacher of [School name],

I/We am/are writing to introduce ourselves and present some information about my veganism/our vegan family which may impact on your planning.

You may or may not know, veganism is a protected philosophy and way of living which seeks to exclude – as far as is possible and practicable – all forms of exploitation of, and cruelty to, animals for food, clothing or any other purpose.

This protection under the [Equality Act 2010](https://www.gov.uk/guidance/equality-act-2010-guidance) means that schools and staff have an obligation to ensure that they create positive and safe conditions for vegan learners and (I/we) would like to ask for your support for this for (my/our) child.

**Our Vegan Family**

In our family there are [Enter your name/vegan family members] and I/we are vegan. I/We have been vegan for [length of time]. I/We chose to be vegan initially because [insert reason] and we love it!

**Positive Relationships**

Our/My child is looking forward to making new friends, having new experiences and fostering great relationships with staff. Equally so, as their parent(s)/guardian(s) I/we too am/are looking forward to building a strong rapport with yourself and other members of staff in [insert year group/class].

I/We welcome any opportunity to converse with you, talk to the children, provide shopping recommendations or direct you towards the best resources that will support you in becoming a vegan-inclusive educator.

I/We also appreciate that becoming a vegan-inclusive educator will not happen overnight: it is a process.

**Resources**

I/We strongly recommend that you read this concise guide for educators on how to provide a vegan-inclusive education which can be found [here](https://www.vegansociety.com/sites/default/files/uploads/downloads/TVS_Education%20Booklet_A5_DIGITAL.pdf). This guide will inform your teaching and help facilitate learning and can work as a safeguard to ensure that you do not indirectly discriminate against my/our child.

For more information you can request free CPD training on vegan inclusion from The Vegan Society or visit The Vegan Society’s [Education](https://www.vegansociety.com/lifestyle/vegan-inclusive-education) page.

Thank you for reading this letter. I/We would be more than happy to work in partnership with you on any issues raised because of my/our request.

Yours sincerely,

[Sender name]